

Extracurricular Activity Checklist

Arkansas Children's Educational Freedom Account Program

Use this before you enroll. An activity must meet all of these requirements to be approved as an extracurricular activity. Check each box, and gather the documents listed on the right to send in with the expense.

Activity name: _____ Provider: _____ Date: _____

	The requirement	Documentation you can provide
☐	It supports your student's personal, physical, social, or civic development	The program description showing what the activity builds in the students who take part
☐	It happens outside your student's academic subjects	A short note from you confirming this is in addition to your student's academic program, not part of it
☐	It has an organized structure	The published schedule or season calendar, plus the participation rules, attendance policy, or code of conduct
☐	It has a developmental purpose	The program's own statement of its goals, such as building discipline, physical health, teamwork, responsibility, or civic engagement
☐	Your student actively and constantly takes part	Registration or enrollment confirmation showing your student is a participant, not a spectator or occasional visitor
☐	An adult who is not the parent leads it	The name and role of the coach, instructor, or mentor. This person cannot be your student's parent

Some activities and costs are excluded. Sports that restrict or limit participation based on tryouts or ability are not extracurricular activities under the rule. For competitive sports, equipment costs and travel costs are never covered, even when the activity itself qualifies. Dues and registration fees for community or homeschool leagues that do not exclude students based on tryouts or ability are covered.

Extracurricular activities share a twenty-five percent limit. Reasonable costs for extracurricular activities, physical education activities, and educational field trips together cannot exceed twenty-five percent of your student's annual account funds. Plan the year with that limit in mind.

If the class is built like a course, use the other checklist. A class with a syllabus, written learning objectives, and assessments may qualify as a co-curricular course instead, and co-curricular courses are not subject to the twenty-five percent limit. Contact us if you are not sure which category fits.

Source: 6 CAR § 35-102 (Definitions). All expenses must also be ordinary and necessary under § 35-114 and § 35-115.